



Meeting Template – Erasmus+ COMMON Project


TYPE OF MEETING	Intern/ Partner/General
Category	Intern
Project Phase	WP3A - Libretto
Date/Time	01/04/25
Place / Modality	CPM / in-person
Convened by	María Bocardo
Participants	María Bocardo, Beatriz Vallejo, Yolanda Boragno, Serafín Arriaza

POINTS TO ADDRESS	Intern Meeting
Objectives / Agenda	1. Organise the dissemination event for the WP 3A
Review of current status	<p>We have the winners of the competition, six in total. We have met all of them and with the help of two university students we have corrected the stories to make them more dramatic and we have rehearsed with the winners how to read out loud, and when to wait for the music to sound.</p> <p>We have arranged all the scores and we have sent it to the music students that are playing in the event</p>
Decision-making and assignment of responsibilities	<p>The day of the event, María will be playing the piano with the students and will be conducting. The players will have a rehearse before the event at the venue.</p>



POINTS TO ADDRESS	Intern Meeting
Planning of next actions	None

Evaluation	General - Administrative meeting		
Was the agenda achieved?	Yes	No	
Aspects to improve in future meetings			
Overall rating (1-5)	5		
Next meeting	Non defined		



Signed by.: CPM Osuna

Signed by.: _____

Signed by.: _____

Signed by.: _____
