

## 1. Bullying is happening at school

criteria:

- intentional and repeated infliction of ill will
- there is an imbalance of power between the students
- can be psychological and physical
- can also happen on social media

[Definition of bullying and legislation | Opetushallitus](#)



## 2. The class teacher talks with the concerned parties together or separately

- information for guardians: wilma marks / message to Wilma
- Agree on a follow-up discussion date



## 3. A follow-up discussion with the class teacher and the students involved is arranged after two weeks



## 4. If the bullying has continued, an educational discussion is held, in which, in addition to the students (separately if necessary), the class teacher and the curator/another class teacher is present

- the educational discussion is recorded in Wilma, information is sent to the guardians
- a date for a new follow-up discussion will be agreed upon
- possible follow-up measures or support measures are agreed upon



## 5. A follow-up discussion is organized in about two weeks, with the class teacher, the students concerned and the curator/another class teacher present



## 6. If the bullying still continues, the school will invite the guardian(s), teacher, principal, curator/second class teacher and/or other parties to a meeting.

If necessary, contact is made with the outside parties such as the police or social services.