**EXTENDED ESSAY RESEACH PROCESS**

**AUTUMN OF IB 1**

1. **ATTEND A COMPULSORY IBO-LESSON WHERE THE EXTENDED ESSAY RESEARCH PROCESS IS EXPLAINED AND DISCUSSED. THIS IS CONDUCTED BY THE COORDINATOR.**
2. **ATTEND SUBJECT LESSONS WHERE SUBJECT TEACHERS GIVE GUIDANCE ON EXTENDED ESSAY PROCESS.**
3. **DEADLINES ARE ON MANAGEBAC. MEET THE DEADLINES.**
4. **READ THE EXTENDED ESSAY GUIDE PROVIDED ON SCHOOL WEBSITE.**

**JANUARY OF IB 1**

1. **LISTEN TO GUIDANCE OF SUBJECT TEACHERS AND CHOOSE YOUR EE SUBJECT. SEND THE INFORMATION TO THE IB COORDINATOR VIA WILMA.**
2. **START DISCUSSIONS WITH YOUR SUPERVISOR (SUBJECT TEACHER).**
3. **FIND AND READ SOURCES. VISIT THE CITY LIBRARY, THE UNIVERSITY LIBRARY AND THE SCHOOL LIBRARY, VISIT INTERNET SITES.**
4. **WRITE DOWN IDEAS AND REFLECTIONS ON MANAGEBAC (RRS).**

 **FEBRUARY OF IB 1**

1. **GIVE YOUR TOPIC TO YOUR SUPERVISOR VIA MANAGEBAC.**
2. **DISCUSS THE TOPIC WITH YOUR SUPERVISOR. MAKE SURE THAT YOUR TOPIC IS APPROPRIATE AND APPROVED BY THE SUPERVISOR.**
3. **FIND AND READ SOURCES. VISIT THE CITY LIBRARY, THE SCHOOL LIBRARY AND THE UNIVERSITY LIBRARY, USE INTERNET SOURCES.**
4. **WRITE DOWN IDEAS AND REFLECTIONS ON MANAGEBAC (RRS).**

**MARCH OF IB 1**

1. **SUGGEST A RESEARCH QUESTION TO YOUR SUPERVISOR VIA MANAGEBAC.**
2. **DISCUSS THE RESEARCH QUESTION THOROUGHLY WITH YOUR SUPERVISOR IN ORDER TO HAVE A FOCUSED RESEARCH QUESTION.**
3. **KEEP ON READING SOURCES. CONDUCT EXPERIMENTS, IF NEEDED IN SCIENCES.**
4. **WRITE A LIST OF SOURCES AND PRESENT IT TO YOUR SUPERVISOR.**
5. **WRITE DOWN IDEAS AND REFLECTIONS ON MANAGEBAC (RRS).**

**MAY OF IB 1**

1. **PRESENT THE WORK DONE DURING SPRING TO YOUR SUPERVISOR AND DISCUSS THE WORK YOU ARE SUPPOSED TO DO DURING SUMMER.**
2. **THE INITIAL REFLECTION SESSION IS CONDUCTED IN THE END OF MAY WITH THE SUPERVISOR.**

 **HOW TO PREPARE YOURSELF FOR THE INITIAL REFLECTION SESSION?**

 **EXTENDED ESSAY GUIDE, P. 60 (**[**www.kuopionlyseo.fi**](http://www.kuopionlyseo.fi) **- IB Documents)**

 **3. WRITE DOWN IDEAS AND REFLECTIONS ON MANAGEBAC (RRS).**

 **SUMMER BETWEEN IB 1 AND IB 2**

**WORK ON YOUR EXTENDED ESSAY AS AGREED WITH THE SUPERVISOR IN MAY.**

**WRITE DOWN IDEAS AND REFLECTIONS ON MANAGEBAC (RRS).**

**SEPTEMBER OF IB 2**

1. **PRESENT** **THE WORK DONE TO THE SUPERVISOR VIA MANAGEBAC.**
2. **THE INTERIM REFLECTION SESSION IS CONDUCTED IN THE END OF SEPTEMBER** **WITH THE SUPERVISOR.**
3. **WRITE DOWN IDEAS AND REFLECTIONS ON MANAGEBAC (RRS).**

**HOW TO PREPARE YOURSELF FOR THE INTERIM REFLECTION SESSION?**

**EXTENDED ESSAY GUIDE, P. 61. (**[**www.kuopionlyseo.fi**](http://www.kuopionlyseo.fi) **- IB Documents)**

**OCTOBER OF IB 2**

1. **IN THE BEGINNING OF OCTOBER, GIVE THE FULL VERSION OF THE EXTENDED ESSAY VIA MANAGEBAC TO THE SUPERVISOR FOR COMMENTS.**
2. **DISCUSS WITH THE SUPERVISOR AND ATTEMPT THE COMMENTS.**
3. **WRITE DOWN REFLECTIONS ON MANAGEBAC (RRS).**

**NOVEMBER OF IB 2**

1. **SEND THE FINAL VERSION OF YOUR EXTENDED ESSAY TO THE IB COORDINATOR VIA EMAIL AND TO THE SUPERVISOR (EMAIL OR MANAGEBAC). NO AMENDMENTS ALLOWED ANY MORE.**
2. **VIVA VOCE, THE FINAL REFLECTION SESSION IS CONDUCTED.**
3. **YOUR REGISTRATION FOR THE FINAL EXAMS WILL BE CONFIRMED ONLY AFTER YOU HAVE SUBMITTED THE EE.**

**HOW TO PREPARE YOURSELF FOR THE VIVA VOCE?**

**EXTENDED ESSAY GUIDE, P. 64. (**[**www.kuopionlyseo.fi**](http://www.kuopionlyseo.fi) **- IB Documents)**