Multi-factor authentication in Wilma

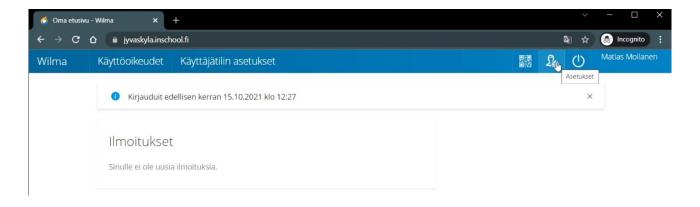
Wilma has a support for multi-factor authentication (MFA). We highly recommend that you put it to use, as it offers protection against phishing attacks. If someone manages to get access to your credentials, they'd also need a confirmation code from your phone to sign in on a new device. The code is also needed when signing in on the phone app, as MFA is always activated on all devices at once.

How to set up and use MFA?

• Sign in to Wilma using a computer. Open the **Settings** -menu from the icon in the top right corner and select the **Account settings**.

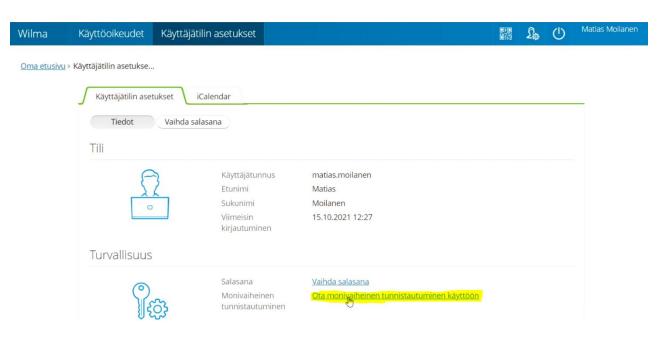


Unohditko salasanasi?





• Select Activate Multi-Factor Authentication



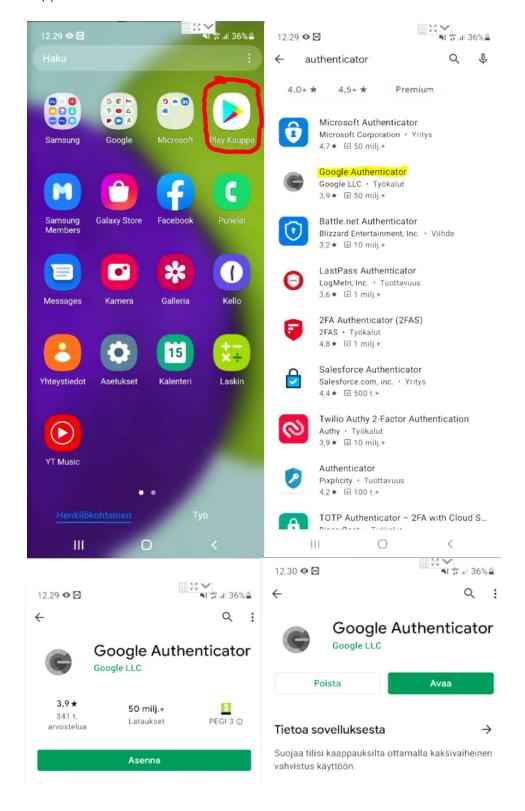
You'll need a smartphone and an authenticator app installed on it. In this example we'll
use the Google Authenticator. Select *Continue*.



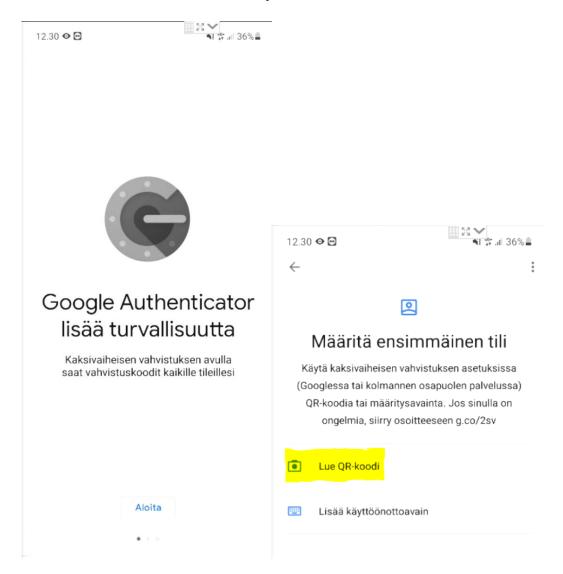
 You can download the Google Authenticator from Play Store on an Android phone or from App Store on an Apple device.



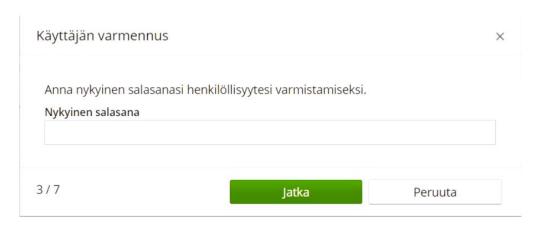
• Download and install the Google Authenticator from your phones app store. Then open the app.



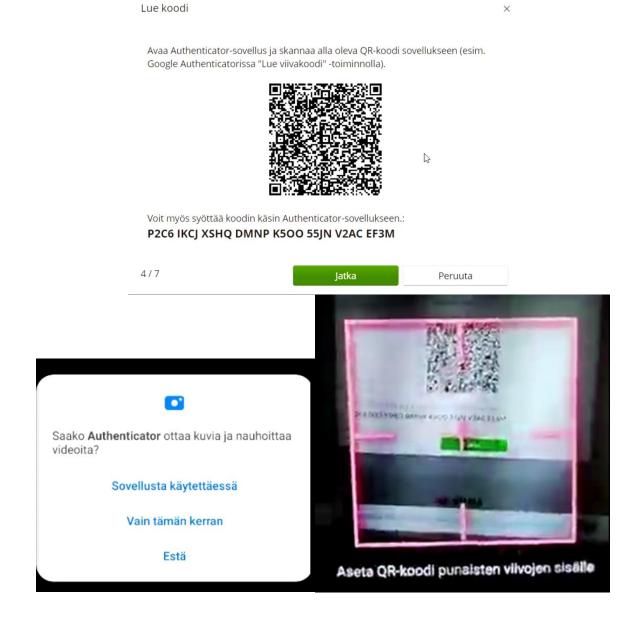
• Select **Get Started** and then **Read a QR-code**.



 Now you'll need to switch back to your computer. Continue to the 3rd step and type your current Wilma password.



• Wilma asks you to read the QR-code with your phone's authenticator app. Allow the Authenticator app's access to the camera and read the code.

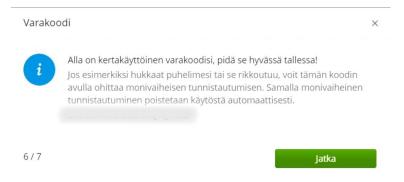


• Wilma then asks for the code from the authenticator app. Type it in and continue.

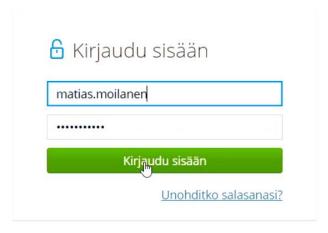




You should write down the recovery code and store it somewhere safe. If you lose your
phone, or the authenticator app is uninstalled, you can reset the MFA settings with this
single use code.



Now the MFA is successfully activated. When you sign in to Wilma, it will ask for the
code. Open the Authenticator app, check the code and type it in. If you're using a
private device, you can select the checkbox *Remember me on this device* so that you
won't have to check the code for a while.



NB. When you set up the MFA, **you'll be signed out on all devices and browsers automatically**. So remember to sign back in on your phone too.

If you cant see the option to activate MFA, make sure you are using the newer type of a Wilma account. The new accounts can be identified by the username, that should be in a form of an email address. If that's not the case, you'll have to update your account here:

https://jyvaskyla.inschool.fi/connect/.

Insert your current username and continue following the instructions until the account is updated. After that you'll be able to set up the MFA.