



MEMO

Horizon to the Future -project

Transnational meeting in Joutsa Finland 15.03.-17.03.2016

Participants:

- Bitterfeld: Jakob and Kerstin
- Civitavecchia: Stefania, Caterina and Donato
- Coruna: Alfredo and Olga
- Montmélo: Marta and Montse
- Joutsa: Eeva, Kaisa, Niina and Sanna

Day 1: TUESDAY 15th of March

School tour with high school students 9h - 10h

Meeting from 10h – 12h

- Sanna greets everyone, introduction round.
 - o Jakob: physics, mathematics. Sanna: counsellor from Joutsa ; Marta: French teacher, Stephania: principal from Italy, Donato: from Italy, economy, law; Caterina from Italy: French teacher; Montserrat: from Montmeló, Alfredo: principal from Cambre, mathematics. Olga: from Cambre, teaches English. Eeva: from Joutsa, teaches philosophy and psychology.
- planning the day's schedule
- First issue: evaluation of the Montmélo workshop
 - o summary by Montse:
 - aims generally met, problem in library, too small; but it was manageable. Next time rooms must be big enough for activities.
 - host families were very good, everything worked nicely. Host families at first did not understand about the project: families are at first only “hotel” and “taxi driver”. The “good things”, that their own children take part in the project, may come later in the project, which is at first not visible for them.
 - Students were very happy in the host families, they felt “home”.
 - Arriving at different times was easily manageable. Some activities were planned by the host families for the guests. And a final party was organized by the families.
 - Visits to sightseeing points were very appreciated.

- only 10 of 27 host families answered the survey: no communication problems, blending in culture and daily life very good, 100% of families want to repeat experience.
 - Teachers' survey: prep was good, communication was good, Italian group was a little bit apart. Encourage everyone to connect internationally also in free time.
- Students would like to have more working in small groups, and more internationally mixed.
- Not everyone understood the purpose of a particular workshop (especially some boys). (But is this really necessary?)
- It is difficult for parents and students to understand that this is a project, not an exchange, so not necessarily the child from a host family is being sent to the same family in the other country.

Discussion of general project content issues:

- Assignments in Edmodo: Both for students AND for TEACHERS (!!)
- first assignment CLOSES end of March, so please HURRY (!) and tell everyone to do that.
 - some students may need more explanations for the assignments.
- Presenting mid-assessment tasks for each country.
- Idea: making a general, international blog?
 - Edmodo not used very much by the students
 - information in Edmodo for the teachers are very spread, maybe **we should use the "files" function in Edmodo to give all the information a better structure**
- **DECISION on dates for Bitterfeld meetings:**
 - **transnational meeting: 27.-29.9. (travel 26.9.-30.9.)**
 - **Workshop: 24.-28.10. (travel: 23.-29.10.)**

Lunch 12h-13h

Meeting with major Mr. Harri Nissinen of Joutsa 13-14h

Meeting from 14h-15h

- Eeva tells about workshop in Joutsa
 - most students in host family, Italians staying in hostel, but being cared of by other students during the day in the school
 - hosting families' children have mostly been to Spain already. Not every hosting family is already found and matched to the students
 - Does the past French project has any effect on the number of possible host families now?
 - Hosting students are planning activities
 - Mon. April 11th presentation and getting to know.
 - Part of the program on Monday is for every student of the Joutsa school.
 - Every partnerschool does a 10 min maximum presentation of their school and their city.
 - Topics: getting to know oneself, values, personality characters, specialities, interests, emotions,...

- Tuesday morning: divide students into groups, go into classes of the primary school and tell about their schools.
- **Tuesday: values.. IDEA: having a skype conference at Tuesday 10.45-11.45 (finnish time: 11.45-12.45), talk on the topic of values (connected to the preliminary assignment given to them).**
 - 1. Students make assignment at home before the workshop.
 - 2. Students DURING the workshop divided into groups discuss about the values and summarize the results.
 - 3. One or two students from each group present their results to everyone listening at skype.
 - 4. Every school back home should have 5-10 listeners (maybe past or future workshop participants ready on that time to hear the presentation and maybe ask back questions.)
- Wednesday: counselor stuff, trip to Jyväskylä, presentations in applied sciences university of Jyväskylä, visit to Avar Aalto museum, free time in the centre.
- Thursday: Leivonmäki national park = walk in the woods, well-being stuff
- Friday: Session only for teachers in the morning: someone from the development company talking about entrepreneurship, what kind of jobs are there in rural areas in the future etc.
- Friday evening: Pekkanen -camp site, make food together, go to sauna, being together for the last evening, group activities are planned by Finnish students. Every student/school should bring something little to eat (sweets, biscuits) from home to show the country's taste for sharing.
 - **Please notice!! The Finnish host families need the EXACT time of arrival AS SOON AS POSSIBLE.**

DAY 2: WEDNESDAY 16th March

GALICIAN TEAM PRESENTS EUROPASS:

EUROPASS is the way to certificate the workshops. It's an online document with all information about students and teachers. We need:

- One tutor for each country
- Tutor should open and fill all documents
- It has to be validated for our NA and the headmaster of each school
- Skills and linguistic competences should be written on the document
- It is only for mobilities (minimum 5 days) in a foreign country
- **Each school should get in contact whit their own NA**

Before Joutsa workshop all information about students and teachers who are coming to the meeting has to be written. In Joutsa we will plan a short meeting on Monday 11th of April to fill common information (aims, linguistic competences, skills)

The aim of Joutsa workshop is Getting to know to me and my possibilities and each country has to fill it in their EUROPASS.

We have to inform teachers that are coming to Joutsa how EUROPASS work and what they have to do on Monday with teachers and students. Please notice that there different procedures in each country!

LOGO GAME

Jakob will send the logo in jpg form.

All students should have a certification of logo game. This certification should be ready before Joutsa workshop. Javi from Montmelo is doing the certification and catalan teachers will bring with them in April.

Students will receive only the certification in the opening seremony of Joutsa workshop.

We say a big thank you to Javi for doing the certifications.

GERMAN TEAM PRESENTS E-GUIDE

E-Guide is completed with Montmelo´s information workshop and we want to add photos and videos.

To **Joutsa workshop teachers will bring photos and videos in a pen drive for german team.** German team will upload in e-guide.

E-guide should be ready at the end of the project and today is outline.

CATALAN TEAM PRESENTS SUSTAINEBILITY

Ideas:

- Link the schools websites
- Share the training that teachers have learnt in each workshop
- Attached topics to the tutorial plans at the schools
- Town twinning
- Ask for a job shadowing among our school after the project
- Think about a second project to develop related (or not) with this project
- Prepare one activity (per year) to share with their school to keep in touch (using skype for example)

GALICIAN TEAM PRESENTS QUALITY

We should collect all documents: agenda of TN meeting, certifications, mid-assessments, assesments, feedback sheets, etc. Sanna has a paper-file for all these materials. All the materials are also in the project´s homepage: [https://peda.net/joutsa/lukio/projektit/horizon and Edmodo.com](https://peda.net/joutsa/lukio/projektit/horizon_and_Edmodo.com) “Horizon teachers” –group, Jakob makes better files there for different documents.

After the workshops, on the next TN meeting, we should discuss and have feedback from each country about workshops.

Day 3: THURSDAY the 17th Of MARCH

Sanna gives us the evaluation sheet for this TN meeting. We should fill it today and give her back.

We talked already about spring 2017: La Coruna TN meeting in March the 14th to 18th and workshop in May the 8th to 13th. We decided to discuss the timetable with our teams.

SUSTAINABILITY

We continued to work with the Catalan team's ideas:

- We decided to link our schools main webpages before the next workshop in Joutsa as a Partner Schools
- Olga said that Conchi (a colleague who came to Montmelo) is teaching Galician teachers about mindfulness. She will prepare a report about the training and up load in EDMODO.
- Teachers, from each country, that assist to the workshop have the responsibility to share the training they have learnt among their own team.
- Montse Arques will find information about town twining and upload it in EDMODO files
- Job shadowing is already taking place with Finland, Germany, Italy and Catalonia. We will discuss more about ERASMUS+ KA1-project possibilities in Bitterfield TN.
- Ideas for a new project and the future co-operation between schools will be discussed in next meetings too.

JOUTSA WORKSHOP PROGRAMME AND TEACHERS SEMINAR

Foreign teachers will participate in all workshops and they do same tasks as the students. But the teachers will have their own group for discussions and for working within the topics.

In the workshop week they will visit an Applied Sciences University in Jyväskylä. That gives an idea on students possible future education.

We check students list for Joutsa from La Coruna, Montmelo, Bitterfield, Civitavecchia.

- Niina (PE teacher in Joutsa) is coming to talk about well-being:

Workshop on Thursday 14th of April: information for teachers who come to Joutsa about a wellbeing –activity. Diary about stress for students and teachers use stress application in a smartphone. Both tasks are to be done before the workshop!! More instructions comes to Edmodo-teacher's group.

Task for teachers: Headspace apps with phones. The apps is 10 steps = that means 10 days or 2 times in a day = 5 days! Teachers are given easy questions so that their will monitor their own thoughts and feelings. Task begins in the 1st of April.

Task for students: upload the document from Edmodo. Task begins in the 1st of April and lasts 4 days. Task is about monitoring stress. Most important is the conclusion in the end of the document, write it in your own language.

During the workshop: relaxation exercise, discussion in groups about the topic, another exercise.

BITTERFELD WORKSHOP autumn 2016 (annex I)

German team introduced the workshop's idea.

Topic: theory of communication, school's mediation system, presentation skills, debating and argumentation. Debating training, different methods for discussions.

Participants will get ready for the icefishing trip!

Sanna thanked all the participants for their good work within the project!!

and so the TN-meeting was ended in Joutsa 😊