



UNIVERSITY OF JYVÄSKYLÄ
INSTITUTE OF EDUCATIONAL LEADERSHIP

Master of Educational Management and Leadership

Guidelines for the report on international visit, excursion, or study tour

General

These guidelines deal with an optional course for the MEd program. The visit or study tour should be long enough (min. 5 days) and extensive enough (either theoretically or practically) in order that the event and the report would fulfill the overall goals for the MEd program. In order for the visit to be accepted as one to be credited for the program, you should consult in advance with the program personnel for applicability. Typical events that would suit well for this purpose are international conferences, study visits, but also arranging in Finland a long and intensive international conference.

Goals

The goal for this report is to deepen the understanding of the writer either to a new concept, new country or new practical application in educational management or leadership. The report should show an in-depth understanding of the themes to be studied.

Structure and content of the report

In general, the report should include the following:

- a brief description of the study visit/event to be organized
- a more in-depth description on a possible focus point
- connection to theoretical discussion with proper references used
- ideas/initiatives for practical applications

The length of the report should be 3-4 pages. If the focus is a congress or seminar, the program should be added as an appendix. The report will generally be assessed by passing/to be further worked on – grade.