

# INDIVIDUAL QUESTIONNAIRE OF ICTs ASSESSMENT IN THE SCHOOL CENTRE

## 1. GENERAL ICT SCHOOL PLANNING

### 1. NAME OF THE SCHOOL

.....

### 2. Our institution has an ICT programme or plan which organizes and guides the ICT work at school?

*Mark only one oval.*

- YES  
 NO  
 NA

### 3. Our institution plans yearly courses of action about ICT included in the General Annual Programme

*Mark only one oval.*

- YES  
 NO  
 NA

### 4. In our school rules we have some criteria about the use and correct support of digital resources (ALTHIA, netbooks, smartphones, tablets, and so on)

*Mark only one oval.*

- YES  
 NO  
 NA

### 5. This ICT plan as well as other ICT actions in the General Annual Programme are assessed yearly in the school memory and other evaluation processes and different improvement suggestions are established for the next course.

*Mark only one oval.*

- YES  
 NO  
 NA
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## 2. ICT CCORDINATOR/COMMISSION

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**6. Indicate the responsible for your centre:**

A COORDINATOR,ICT/TRAINING-,AN ICT TEAM ,NO RESPONSIBLE

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**7. The ICT coordinator/commission of your centre has time weekly to carry out his functions.**

*Mark only one oval.*

- YES
- NO

**8. The ICT coordinator/commission of your centre has time weekly to carry out his functions. In affirmative case, specify the number of hours**

hours per week

*Mark only one oval.*

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**9. This dedication time seems to be enough for you**

*Mark only one oval.*

- YES
- NO
- NA

**10. Your school ICT coordinator has enough experience and training in the field of ICT**

*Mark only one oval.*

- YES
- NO
- NA

**11. Mark the tasks the ICT coordinator develops:**

you can mark more than one

*Check all that apply.*

- o Dedicates to the maintenance of the ICT school resources and if necessary gets in touch with technical services.
- o Informs about the software resources of the centre.
- o Directs the installation, configuration and uninstallation of software with curricular purposes and supervise the proper functioning of the programmes installed.
- o Elaborates proposals for the organization and management of the technological school resources.
- o Advises the teaching staff about the curricular materials related to multimedia formats, its use and the incorporation strategy within the didactic planning.
- o Plans different training activities with teachers (group Works, seminars, courses or projects)
- o Offers some information about training activities from other institutions.
- o Advises the rest of the teaching staff about the use of ICT.
- o Advises the rest of the teaching staff about the integration of ICTs in the classroom.
- o Assesses and supervises the organization and management of the technological school resources.
- ANY OTHER ONE

**12. The management team of your centre facilitates the incorporation and access to ICTs.**

*Mark only one oval.*

- YES
- NO
- NA

### **3. SCHOOL CENTRE ICT RESOURCES. NUMBER, STATE, ORGANIZATION AND COORDINATION**

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**13. There is an ALTHIA classroom with computers.**

*Mark only one oval.*

- YES
- NO
- NA

**14. ALTHIA classroom computers work correctly**

Mark only one oval.

- YES  
 NO  
 NA

**15. Indicate pupils' ratio when you go to the ALTHIA classroom.**

pupils per computer

Mark only one oval.

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**16. All the teaching staff has a computer for educational use.**

Mark only one oval.

- YES  
 NO  
 NA

**17. Teachers' computers works correctly**

Mark only one oval.

- YES  
 NO  
 NA

**18. We have computers, cupboards, and Digital whiteboards of School 2.0 program**

Mark only one oval.

- YES  
 NO  
 NA

**19. School 2.0 program computers works correctly.**

Mark only one oval.

- YES  
 NO  
 NA

**20. Indicate pupils' ratio /netbook School 2.0**

Mark only one oval.

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**21. There are computers in each one of the Pre-school classrooms dedicated to the 'Computer's corner'**

Mark only one oval.

- YES  
 NO  
 NA

**22. Computers work correctly.**

Mark only one oval.

- YES  
 NO  
 NA

**23. Indicate the Digital whiteboards proportion in your centre.**

In case it's more than 10 whiteboards, please mark 10

Mark only one oval.

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**24. Interactive whiteboards work correctly**

Mark only one oval.

- YES  
 NO  
 NA

**25. The access to the internet is enough to provide all computer devices**

Mark only one oval.

- YES  
 NO  
 NA

**26. There is a school radio in your centre.**

*Mark only one oval.*

- YES
- NO
- NA

**27. School radio works correctly.**

*Mark only one oval.*

- YES
- NO
- NA

**28. Indicate if there are more ICT resources apart from the ones analysed before.**

tablets, smartphones, x-box, video game console, and so on.

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**29. Indicate approximately the percentage of students who have a computer at home to carry out different tasks.**

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**30. Indicate approximately the percentage of students who have internet connection at home to accomplish different tasks.**

.....

**31. The school centre dedicates a line ítem to buy equipment and ICT material or to update it.**

*Mark only one oval.*

- YES
- NO
- NA

**32. This line ítem is enough to fulfill the needs of the school centre.**

*Mark only one oval.*

- YES
- NO
- NA

33. **The budgetary provision of the administration for ICTs or equipments supply is enough.**

*Mark only one oval.*

- YES  
 NO  
 NA

34. **All the school computers have suitable antivirus.**

*Mark only one oval.*

- YES  
 NO  
 NA

35. **The centre has developed protection measures of pupils and teachers data.**

*Mark only one oval.*

- YES  
 NO  
 NA

36. **The centre has the suitable software and hardware licences to develop the ICT plan at school.**

*Mark only one oval.*

- YES  
 NO  
 NA

37. **The teaching staff has a work schedule for the use and availability of laptops, netbooks, tablets, digital whiteboards.**

*Mark only one oval.*

- YES  
 NO  
 NA

38. **There are some 'minimum use' criteria on teacher's behalf about ICT resources.**

ALTHIA, netbooks, school radio...

*Mark only one oval.*

- YES  
 NO  
 NA

39. **There is someone / team who is responsible for the ALTHIA support and the rest of ICT equipments.**

*Mark only one oval.*

- YES  
 NO  
 NA

40. **Computers and different programme equipments (ALTHIA, School 2.0, Computers' corner) have a suitable educative software.**

*Mark only one oval.*

- YES  
 NO  
 NA

41. **The Administration provides a correct technical service.**

*Mark only one oval.*

- YES  
 NO  
 NA

## 4. CURRICULAR DEVELOPMENT AND ICTs INCORPORATION TO THE LEARNING-TEACHING PROCESS

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42. **As a teacher you include some digital competence criteria amongst the assessment criteria of the subjects you teach.**

*Mark only one oval.*

- YES  
 NO  
 NA

43. **You develop different activities to work on digital competence in the subjects you teach.**

*Mark only one oval.*

- YES  
 NO  
 NA



**44. Students must use ICTs in the different tasks proposed at home.**

*Mark only one oval.*

- YES
- NO
- NA

**45. Indicate approximately the time spent by pupils to work on ICTs in your classes**

*Mark only one oval.*

- Nothing
- 1 weekly hour
- 2 weekly hours
- 3 weekly hours or more

**46. Indicate approximately the frequency you use the digital whiteboard or projector in your classrooms**

*Mark only one oval.*

- There isn't PDI/PD
- Nothing
- 1 weekly hour
- 2-3 weekly hours
- More tan 3 weekly hours

**47. Indicate approximately the frequency your pupils go to the ALTHIA classroom or computer classroom**

*Mark only one oval.*

- There isn't an Althia/Computers classroom
- There are computers of School 2.0 program in my classroom.
- Nothing
- 1 weekly hour
- 1 beweekly hour
- 1 monthly hour

48. **Indicate approximately the frequency your pupils use the computer's corner**  
only for Pre-school teachers

*Mark only one oval.*

- There isn't a computer's corner
- Nothing
- 1 weekly hour
- 2-3 weekly hours
- More tan 3 weekly hours
- I'm not a Pre-school teacher

49. **Indicate approximately the frequency your pupils use School 2.0 computers**  
only for third cycle teachers and 1<sup>o</sup>/2<sup>o</sup> Secondary school

*Mark only one oval.*

- There aren't School 2.0 computers
- Nothing
- 1 weekly hour
- 2-3 weekly hours
- More tan 3 weekly hours

50. **Indicate approximately the frequency your pupils use the School radio:**

*Mark only one oval.*

- There isn't a school radio
- Nothing
- Once a week
- Once a month
- Once a trimester
- Once a year

**51. In your opinion, what are the areas you use ICTs frequently?:***Check all that apply.*

- MATHS
- SCIENCE
- ENGLISH/FINNISH
- PHYSICAL EDUCATION
- MUSIC
- RELIGION
- VISUAL ARTS AND CRAFTS
- LITERATURE
- GEOGRAPHY
- BIOLOGY
- PHYSICS
- TECHNOLOGY
- Opción 13

**52. Select the programmes you usually use with your students.***Check all that apply.*

- None
- Word or similar
- Powerpoint or similar
- Images editing.
- Dropbox or similar
- Skype or similar
- E-mail
- Social networks
- Skype or similar
- Internet searchers
- Googledoc or similar
- Conceptual maps programmes
- Moodle platforms
- Blogs
- Wikis
- Forums
- OTHERS

**53. Indicate the ICT activities teachers usually use**

you can mark more than one

*Check all that apply.*

- None
- Present and view contents
- Exercises correction
- Educative software
- Use the e-mail to send different tasks.
- Searching and selection of information on the internet to widen and go in depth about a topic.
- Assessment questionnaires
- Webquest or similar
- Conceptual maps development
- Pupils exposition works' presentations with Word, powerpoint or similar programmes
- Videoconferences y otras shared communications (e-mail, chat)
- Cooperative works
- Development of research and creation Works
- Use of the Internet
- School virtual learning environment(team work platforms)
- Fulfilment of group tasks and debates with ICTs support.
- Pupils adopt the role of teachers: they prepare a topic and then present it.
- Promote a critic as well as human and contextualised attitude to the information obtained.

## **5. TRAINING, INNOVATION, COMMUNICATION AND ICTs SCHOOL CENTRE PROJECTS.**

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**54. You have participated during the last year in some teacher training activity, seminar, workshop... related to ICTs.**

*Mark only one oval.*

- NO
- Only one activity
- Between 2-3 training activities
- More than 3 training activities

55. **In my opinion, you have the necessary and enough training to manage, at a basic level, with digital school resources and use ICTs in your daily work.**

*Mark only one oval.*

- YES  
 NO  
 NA

56. **There are training activities in YOUR centre with families related to ICTs.**

*Mark only one oval.*

- YES  
 NO  
 NA

57. **Your school centre has a webpage or institutional blog.**

*Mark only one oval.*

- YES  
 NO  
 NA

58. **At your school centre, there are some educative blogs developed by teachers themselves.**

*Mark only one oval.*

- YES  
 NO  
 NA

59. **At your school centre, there are some educative blogs developed by teachers themselves. In affirmative case, specify the aim of their creation.**

In affirmative case, specify the aim of their creation.

.....

60. **Indicate the ways of communicating between teachers:**

*Mark only one oval.*

- WILMA  
 [PEDA.NET](#)  
 E-mail  
 Social networks  
 whats app/LINE/Wechat/...  
 OTHERS

61. You use the WILMA or [PEDA.NET](#) programme to communicate with families and other school tasks (marks publication, assistance registry...).

Mark only one oval.

- YES
- NO
- NA

62. You use other means of communication with families (indicate it).

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63. If You use any other programme in your educational work, please could you indicate it.

.....

64. In your school centre there are other projects related to ICTs which are not present in this questionnaire .

Mark only one oval.

- YES
- NO
- NA

65. In your school centre there are other projects related to ICTs which are not present in this questionnaire.

In affirmative case, please specify

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